

**Enrolled Minutes of the Forty-sixth Regular or Special Meeting  
For the Twenty-Eighth Highland Town Council  
Regular Plenary Business Meeting  
Monday, October 23, 2017**

*Study Session.* The Twenty-Eighth Town Council of the Town of Highland, Lake County, Indiana met in a study session preceding the regular meeting on Monday, October 23, 2017 at 6:50 O'clock P.M. in the regular place, the meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

*Silent Roll Call:* Councilors Bernie Zemen, Mark Herak, Steven Wagner, and Konnie Kuiper were present. Councilor Dan Vassar was absent owing to work-related travel. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

**General Substance of Matters Discussed.**

1. The Town Council discussed the agenda of the imminent meeting.

The study session ended at 7:00 O'clock p.m.

*Regular meeting.* The Twenty-Eighth Town Council of the Town of Highland, Lake County, Indiana met in its regular session on Monday, October 23, 2017 at 7:05 O'clock P.M. in the regular place, the plenary meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

The Town Council Vice President Steve Wagner, as acting president, presided. The Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with Councilor Steve Wagner reciting the Pledge of Allegiance to the Flag of the United States of America and offering a prayer.

**Roll Call:** Present on roll call were Councilors Bernie Zemen, Mark Herak, Steven Wagner, and Konnie Kuiper. Councilor Dan Vassar was absent owing to work related travel. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

**Additional Officials Present:** Jared Tauber, Tauber Law Offices; Peter T. Hojnicky, Police Chief; John M. Bach, Public Works Director; William R. Timmer, Jr., CFOD, Fire Chief; Alex M. Brown, CPRC, Parks and Recreation Superintendent; Kenneth J. Mika, Building Commissioner; and Kathy DeGuilio-Fox, Redevelopment Director were present.

*Additionally present:* and Ed Dabrowski, IT Consultant (Contractual) was additionally present.

**Minutes of the Previous Meetings:** The minutes of the regular meeting of 09 October 2017, were approved by general consent.

**Special Orders:**

1. **Adoption Hearing of the Proposed Fiscal Year 2018 Budget for the Town of Highland.**

- (a) *Verification of Publication: (Under latest law, no publication by unit just by Department of Local Government Finance online Gateway. The proposed components of budget must be submitted to the Gateway at least 10 days before*

*the Preliminary Hearing. The proposed budget notice was filed with the Gateway on September 28, 2017) (See IC 6-1.1-17-3)*

- (b) Memorandum regarding Taxpayer remonstrance petition. The Clerk-Treasurer reported that no taxpayer petition or remonstrance was filed.
- (c) **Public Hearing.** The Acting Council President called the hearing to order. There were no comments. The hearing was closed.
- (d) Consideration of **Introduced Ordinance No. 1658:** An Ordinance of Appropriations and Budget Levies and Rates for the 2018 Budget. *Councilor Wagner introduced the ordinance at the meeting of Monday, October 3, 2017. There was no further action.*

The Clerk-Treasurer indicated that working with Councilor Herak as budget chair, this budget as presented for action is balanced. It was noted that the levies are being fixed higher than the max levy threshold as protocol. However, the likely approved levies are all within the maximum levy. While the budget supports promotions, overtime and annual longevity increases that all full-time workers receive who have a year or more of service, no general increase for the base pay has been budgeted.

Councilor Herak moved the passage and adoption of Ordinance No. 1658. Councilor Zemen seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The ordinance was adopted.

**TOWN of HIGHLAND  
 Ordinance No. 1658**

**TOWN OF HIGHLAND, LAKE COUNTY, INDIANA**

**AN ORDINANCE FOR APPROPRIATIONS AND TAX RATES  
 OF THE TOWN OF HIGHLAND, LAKE COUNTY, INDIANA**

**BE IT HEREBY ORDAINED** by the Town Council of the Town of Highland, Lake County, Indiana:

**Section 1.** That for the expenses of the Town of Highland for the year ending December 31, 2018, the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided by law;

**Section 2.** That in addition, for the purposes of raising revenue to meet the necessary expenses of the **TOWN OF HIGHLAND**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds are incorporated by the signing of this form and must be completed and submitted in the manner prescribed by the Department of Local Government Finance;

**Section 3.** This ordinance shall be in full force and effect from and after its passage and approval by the Town Council of the Town of Highland, subject to its review and approval by the Department of Local Government Finance.

Fund Name	Adopted Budget	Proposed Tax Levy	Proposed Tax Rate
<b>Corporation General</b>	\$ 7,556,730	* \$ 5,540,127	0.7383
<b>Debt Service</b>	\$ 2,154,267	\$ 2,533,137	0.3376
<b>Local Income Tax (Public Safety LOIT)</b>	\$ 320,000	\$ -	0.0000

<b>Police Pension</b>	\$ 843,918	* \$ 3,216	0.0004
<b>Local Road and Streets</b>	\$ 374,201	\$ -	0.0000
<b>Motor Vehicle Highway</b>	\$ 1,212,610	\$ -	0.0000
<b>LE Continuing Education</b>	\$ 45,500	\$ -	0.0000
<b>Park and Recreation</b>	\$ 2,343,589	* \$ 1,195,426	0.1593
<b>Park Bond</b>	\$ 1,449,188	\$ 2,271,090	0.3027
<b>Cumulative Capital Improvement</b>	\$ 90,000	\$ -	0.0000
<b>Cumulative Capital Development</b>	\$ 378,539	* \$ 550,000	0.0733
<b>Economic Development Income Tax</b>	\$ 600,000	\$ -	0.0000
<b>Redevelopment General</b>	\$ 266,243	\$ 286,898	0.0382
<b>Redevelopment Capital</b>	\$ 187,234	\$ -	0.0000
<b>Redevelopment Bond</b>	\$ 239,068	\$ 328,837	0.0438
<b>Solid Waste District Grant</b>	\$ 170,000	\$ -	0.0000
<b>Information and Communications Technology</b>	\$ 218,020	\$ -	0.0000
<b>VIPS/Park Public Safety Fund</b>	\$ 6,000	\$ -	0.0000
<b>Special Events Non Reverting</b>	\$ 70,531	\$ -	0.0000
	<b>\$ 18,525,638</b>	<b>\$ 12,708,731</b>	<b>\$1.6937</b>
	\$ 19,228,254	\$ 702,616	
<b>Regular Funds</b>	\$ 18,525,638		
<b>Home Rule Funds</b>	\$ 464,551		

\*Includes circuit breakers \$102,207

Introduced and Filed on the 9<sup>th</sup> day of October 2017. Consideration on First Reading not entertained, pursuant to I.C. 6-1.1-17-3(a); I.C. 6-1.1-17-5(a)(8) and I.C. 36-5-3-4.

**Duly Ordained and Adopted** this 23<sup>rd</sup> Day of October 2017 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

Having Voted in the Affirmative:

Having Voted in the Negative:

/s/Bernie Zemen

/s/Mark A. Herak

/s/Steve Wagner, Acting President

/s/Konnie Kuiper

Attest:

/s/Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
 Town Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

**BUDGET REPORT FOR**

**Selected Year:** 2018  
**Selected County:** 45 - Lake County  
**Selected Unit:** 0506 - HIGHLAND CIVIL TOWN  
**Selected Fund:** 0101 - CORPORATION GENERAL FUND

<b>DEPARTMENT: 0041 CLERK-TREASURER (CITY/TOWN UNITS ONLY)</b>		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$163,393	\$163,393
SUPPLIES	\$3,500	\$3,500
SERVICES AND CHARGES	\$81,122	\$80,233
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$248,015</b>	<b>\$247,126</b>

<b>DEPARTMENT: 0069 CITY COUNCIL/TOWN BOARD (COMMON COUNCIL)</b>		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$81,129	\$81,129
SUPPLIES	\$700	\$700
SERVICES AND CHARGES	\$157,672	\$157,672
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$239,501</b>	<b>\$239,501</b>

<b>DEPARTMENT: 0075 BOARD OF PUBLIC WORKS</b>		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$803,491	\$798,335
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$803,491</b>	<b>\$798,335</b>

<b>DEPARTMENT: 0078 BOARD OF ZONING APPEALS</b>		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$3,359	\$3,359
SUPPLIES	\$200	\$200
SERVICES AND CHARGES	\$22,976	\$22,850
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$26,535</b>	<b>\$26,409</b>

<b>DEPARTMENT: 0079 PLAN COMMISSION</b>		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$2,842	\$2,842
SUPPLIES	\$325	\$325
SERVICES AND CHARGES	\$68,246	\$67,788
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$71,413</b>	<b>\$70,955</b>

<b>DEPARTMENT: 0082 PROPERTY TAX CAP IMPACT - BUDGET PURPOSES ONLY</b>		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$0	\$0
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$373,721	\$73,174
<b>Total</b>	<b>\$373,721</b>	<b>\$73,174</b>

<b>DEPARTMENT: 0164 CITY/TOWN HALL</b>		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$5,000	\$5,000
SERVICES AND CHARGES	\$39,925	\$39,925
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$44,925</b>	<b>\$44,925</b>

<b>DEPARTMENT: 0312 BUILDING DEPARTMENT (JAIL CONST. - BLDG. COMM. - PERMITS)</b>		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$264,903	\$264,903
SUPPLIES	\$9,550	\$9,550
SERVICES AND CHARGES	\$70,186	\$69,416
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$344,639</b>	<b>\$343,869</b>

<b>DEPARTMENT: 0362 FIRE DEPARTMENT</b>		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$261,336	\$261,336
SUPPLIES	\$32,075	\$32,075
SERVICES AND CHARGES	\$107,260	\$107,033
CAPITAL OUTLAY	\$24,100	\$21,300
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$424,771</b>	<b>\$421,744</b>

DEPARTMENT: 9600 Metropolitan Police Department		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$4,056,653	\$4,011,464
SUPPLIES	\$140,000	\$140,000
SERVICES AND CHARGES	\$1,133,025	\$1,119,373
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$5,329,678</b>	<b>\$5,270,837</b>

DEPARTMENT: 9601 Volunteers in Policing (VIPS)		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$2,720	\$2,720
SUPPLIES	\$14,530	\$14,530
SERVICES AND CHARGES	\$2,650	\$2,650
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$19,900</b>	<b>\$19,900</b>

<b>Totals by Fund</b>	Published Amt.: \$7,926,589	Adopted Amt. \$7,556,775
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**Selected Year:** 2018  
**Selected County:** 45 - Lake County  
**Selected Unit:** 0506 - HIGHLAND CIVIL TOWN  
**Selected Fund:** 0180 - DEBT SERVICE

DEPARTMENT: 0000 NO DEPARTMENT		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$950	\$950
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$2,153,317	\$2,153,317
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$2,154,267</b>	<b>\$2,154,267</b>

<b>Totals by Fund</b>	Published Amt.: \$2,154,267	Adopted Amt. \$2,154,267
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**Selected Year:** 2018  
**Selected County:** 45 - Lake County  
**Selected Unit:** 0506 - HIGHLAND CIVIL TOWN  
**Selected Fund:** 0254 - PUBLIC SAFETY LOCAL INCOME TAX

DEPARTMENT: 0000 NO DEPARTMENT		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$235,309	\$0
CAPITAL OUTLAY	\$320,000	\$320,000
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$555,309</b>	<b>\$320,000</b>

<b>Totals by Fund</b>	Published Amt.: \$555,309	Adopted Amt. \$320,000
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Selected Year: 2018  
 Selected County: 45 - Lake County  
 Selected Unit: 0506 - HIGHLAND CIVIL TOWN  
 Selected Fund: 0342 - POLICE PENSION

DEPARTMENT: 0000 NO DEPARTMENT		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$838,656	\$838,656
SUPPLIES	\$400	\$400
SERVICES AND CHARGES	\$4,815	\$4,815
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$217	\$47
<b>Total</b>	<b>\$844,088</b>	<b>\$843,918</b>

**Totals by Fund** Published Amt.: \$844,088      Adopted Amt. \$843,918

Selected Year: 2018  
 Selected County: 45 - Lake County  
 Selected Unit: 0506 - HIGHLAND CIVIL TOWN  
 Selected Fund: 0706 - LOCAL ROAD & STREET

DEPARTMENT: 0000 NO DEPARTMENT		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$84,201	\$84,201
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$290,000	\$290,000
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$374,201</b>	<b>\$374,201</b>

**Totals by Fund** Published Amt.: \$374,201      Adopted Amt. \$374,201

Selected Year: 2018  
 Selected County: 45 - Lake County  
 Selected Unit: 0506 - HIGHLAND CIVIL TOWN  
 Selected Fund: 0708 - MOTOR VEHICLE HIGHWAY

DEPARTMENT: 9602 Motor Vehicle Highway-Reconstruction Maintenance		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$367,257	\$367,257
SUPPLIES	\$260,225	\$260,225
SERVICES AND CHARGES	\$395,275	\$395,275
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$1,022,757</b>	<b>\$1,022,757</b>

DEPARTMENT: 9603 Motor Vehicle Highway- Administration		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$158,003	\$158,003
SUPPLIES	\$5,200	\$5,200
SERVICES AND CHARGES	\$26,650	\$26,650
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$189,853</b>	<b>\$189,853</b>

**Totals by Fund** Published Amt.: \$1,212,610      Adopted Amt. \$1,212,610

Selected Year: 2018  
 Selected County: 45 - Lake County  
 Selected Unit: 0506 - HIGHLAND CIVIL TOWN  
 Selected Fund: 1151 - LAW ENFORCEMENT CONTINUING EDUCATION, SUPPLY & TRAINING FUND

DEPARTMENT: 0000 NO DEPARTMENT		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$20,500	\$20,500
SERVICES AND CHARGES	\$25,000	\$25,000
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$45,500</b>	<b>\$45,500</b>

<b>Totals by Fund</b>	Published Amt.: \$45,500	Adopted Amt. \$45,500
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Selected Year: 2018  
 Selected County: 45 - Lake County  
 Selected Unit: 0506 - HIGHLAND CIVIL TOWN  
 Selected Fund: 1301 - PARK & RECREATION

DEPARTMENT: 0000 NO DEPARTMENT		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$1,153,300	\$1,153,300
SUPPLIES	\$105,000	\$105,000
SERVICES AND CHARGES	\$1,070,700	\$1,067,512
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$80,640	\$17,777
<b>Total</b>	<b>\$2,409,640</b>	<b>\$2,343,589</b>

<b>Totals by Fund</b>	Published Amt.: \$2,409,640	Adopted Amt. \$2,343,589
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Selected Year: 2018  
 Selected County: 45 - Lake County  
 Selected Unit: 0506 - HIGHLAND CIVIL TOWN  
 Selected Fund: 1380 - PARK BOND & INTEREST

DEPARTMENT: 0000 NO DEPARTMENT		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$1,000	\$1,000
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$1,448,188	\$1,448,188
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$1,449,188</b>	<b>\$1,449,188</b>

<b>Totals by Fund</b>	Published Amt. \$1,449,188	Adopted Amt. \$1,449,188
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Selected Year: 2018  
 Selected County: 45 - Lake County  
 Selected Unit: 0506 - HIGHLAND CIVIL TOWN  
 Selected Fund: 2379 - CUMULATIVE CAPITAL IMP (CIG TAX)

DEPARTMENT: 0000 NO DEPARTMENT		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$90,000	\$90,000
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$90,000</b>	<b>\$90,000</b>

<b>Totals by Fund</b>	Published Amt.: \$90,000	Adopted Amt. \$90,000
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Selected Year: 2018  
 Selected County: 45 - Lake County  
 Selected Unit: 0506 - HIGHLAND CIVIL TOWN  
 Selected Fund: 2391 - CUMULATIVE CAPITAL DEVELOPMENT FUND

DEPARTMENT: 0000 NO DEPARTMENT		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$7,500	\$7,500
SERVICES AND CHARGES	\$206,110	\$206,110
CAPITAL OUTLAY	\$157,035	\$157,035
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$37,101	\$7,894
<b>Total</b>	<b>\$407,746</b>	<b>\$378,539</b>

<b>Totals by Fund</b>	Published Amt.: \$407,746	Adopted Amt. \$378,539
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Selected Year: 2018  
 Selected County: 45 - Lake County  
 Selected Unit: 0506 - HIGHLAND CIVIL TOWN  
 Selected Fund: 2411 - ECONOMIC DEVELOPMENT LOCAL INCOME TAX FUND CREDIT

DEPARTMENT: 0000 NO DEPARTMENT		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$100,000	\$100,000
CAPITAL OUTLAY	\$150,000	\$150,000
DEBT SERVICE	\$350,000	\$350,000
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$600,000</b>	<b>\$600,000</b>

<b>Totals by Fund</b>	Published Amt.: \$600,000	Adopted Amt. \$600,000
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Selected Year: 2018  
 Selected County: 45 - Lake County  
 Selected Unit: 0506 - HIGHLAND CIVIL TOWN  
 Selected Fund: 2430 - REDEVELOPMENT - GENERAL

DEPARTMENT: 0000 NO DEPARTMENT		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$130,902	\$130,302
SUPPLIES	\$6,000	\$6,000
SERVICES AND CHARGES	\$111,961	\$110,961
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$19,355	\$3,315
<b>Total</b>	<b>\$268,218</b>	<b>\$250,578</b>

<b>Totals by Fund</b>	Published Amt.: \$268,218	Adopted Amt. \$250,578
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Selected Year: 2018  
 Selected County: 45 - Lake County  
 Selected Unit: 0506 - HIGHLAND CIVIL TOWN  
 Selected Fund: 2431 - REDEVELOPMENT - CAPITAL

DEPARTMENT: 0000 NO DEPARTMENT		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$0	\$0
CAPITAL OUTLAY	\$187,234	\$187,234
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$187,234</b>	<b>\$187,234</b>

<b>Totals by Fund</b>	Published Amt.: \$187,234	Adopted Amt. \$187,234
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Selected Year: 2018  
 Selected County: 45 - Lake County  
 Selected Unit: 0506 - HIGHLAND CIVIL TOWN  
 Selected Fund: 2482 - REDEVELOPMENT BOND & INTEREST FUND

DEPARTMENT: 0000 NO DEPARTMENT		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$350	\$350
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$238,718	\$238,718
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$239,068</b>	<b>\$239,068</b>

<b>Totals by Fund</b>	Published Amt.: \$239,068	Adopted Amt. \$239,068
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Selected Year: 2018  
 Selected County: 45 - Lake County  
 Selected Unit: 0506 - HIGHLAND CIVIL TOWN  
 Selected Fund: 6421 - DISTRICT SOLID WASTE MANAGEMENT GRANT FUND

DEPARTMENT: 0000 NO DEPARTMENT		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$5,000	\$5,000
SERVICES AND CHARGES	\$115,000	\$115,000
CAPITAL OUTLAY	\$50,000	\$50,000
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$170,000</b>	<b>\$170,000</b>

<b>Totals by Fund</b>	Published Amt.: \$170,000	Adopted Amt. \$170,000
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Selected Year: 2018  
 Selected County: 45 - Lake County  
 Selected Unit: 0506 - HIGHLAND CIVIL TOWN  
 Selected Fund: 9500 - Information & Communication Technology Fund

DEPARTMENT: 0000 NO DEPARTMENT		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$3,000	\$3,000
SERVICES AND CHARGES	\$215,020	\$215,020
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$218,020</b>	<b>\$218,020</b>

<b>Totals by Fund</b>	Published Amt.: \$218,020	Adopted Amt. \$218,020
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Selected Year: 2018  
 Selected County: 45 - Lake County  
 Selected Unit: 0506 - HIGHLAND CIVIL TOWN  
 Selected Fund: 9501 - VIPS/Park Public Safety Fund

DEPARTMENT: 0000 NO DEPARTMENT		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$600	\$600
SUPPLIES	\$5,400	\$5,400
SERVICES AND CHARGES	\$0	\$0
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$6,000</b>	<b>\$6,000</b>

<b>Totals by Fund</b>	Published Amt.: \$6,000	Adopted Amt. \$6,000
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Selected Year: 2018  
 Selected County: 45 - Lake County  
 Selected Unit: 0506 - HIGHLAND CIVIL TOWN  
 Selected Fund: 9502 - Special Events Non-Reverting

DEPARTMENT: 0000 NO DEPARTMENT		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$1,000	\$1,000
SERVICES AND CHARGES	\$69,531	\$69,531
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$70,531</b>	<b>\$70,531</b>

<b>Totals by Fund</b>	Published Amt.: \$70,531	Adopted Amt. \$70,531
<b>Totals by Unit</b>	Published Amt. \$19,228,209	Adopted Amt. \$18,510,018

2. **Adoption Hearing of the Proposed Fiscal Year 2018 Budget of the Sanitary District, pursuant to IC 6-1.1-17-20.** *Under amendments to IC 6-1.1-17-20, the proper officers shall submit the proposed budget and property tax levies to the municipal fiscal body. The proposed budget and levy shall be submitted to the city or town fiscal body in the manner prescribed by the department of local government finance before September 2 of a year. The fiscal body of the city, town, or county (whichever applies) shall review each budget and proposed tax levy and adopt a final budget and tax levy for the taxing unit. The fiscal body may reduce or modify but not increase the proposed budget or tax levy. The final adoption vests with the Town Council. The Town Council should take its final action at its meeting of October 23, 2017.*
- (a) **Verification of Publication:** *(Under latest law, no publication by unit just by Department of Local Government Finance online Gateway. The proposed components of budget must be submitted to the Gateway at least 10 days before the Preliminary Hearing. The proposed budget notice was filed with the Gateway on September 28, 2017) (See IC 6-1.1-17-3)*
  - (b) **Memorandum regarding Taxpayer remonstrance petition.** The Clerk-Treasurer reported that no taxpayer petition or remonstrance was filed.
  - (c) **Public Hearing.** The Acting Council President called the hearing to order. There were no comments. The hearing was closed.
  - (d) **Consideration of Introduced Ordinance No. 1657:** An Ordinance of Appropriations and Budget Levies and Rates for the 2018 Budget. *Councilor Zemen introduced the ordinance at the meeting of Monday, October 3, 2017. There was no further action*

Councilor Herak moved the passage and adoption of Ordinance No. 1657. Councilor Kuiper seconded. Upon a roll call vote, there four affirmatives and no negatives. The motion passed. The ordinance was adopted.

**TOWN of HIGHLAND  
 Ordinance No. 1657**

TOWN OF HIGHLAND, LAKE COUNTY, INDIANA

AN ORDINANCE FOR APPROPRIATIONS AND TAX RATES OF THE SANITARY DISTRICT OF THE TOWN OF  
 HIGHLAND, LAKE COUNTY, INDIANA

BE IT HEREBY ORDAINED by the Town Council of the Town of Highland, Lake County, Indiana:

**Section 1.** Pursuant to the provisions of IC 6-1.1-17-20 (e), the Town Council of Highland hereby finds and determines the following:

(A) That the Sanitary District is a political subdivision, whose governing body, the Board of Sanitary Commissioners is comprised entirely of non-elected, appointed officials;

(B) That the assessed valuation of the **Sanitary District** is entirely contained within and is both coterminous and coextensive with the boundaries of the Corporate Town of Highland;

**Section 2.** That for the expenses of the **Sanitary District of the Town of Highland** for the year ending December 31, 2018, the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided by law;

**Section 3.** That in addition, for the purposes of raising revenue to meet the necessary expenses of the **SANITARY DISTRICT** of the **TOWN OF HIGHLAND**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds are incorporated by the signing of this form and must be completed and submitted in the manner prescribed by the Department of Local Government Finance;

**Section 4.** This ordinance shall be in full force and effect from and after its passage and approval by the Town Council of the Town of Highland, subject to its review and approval by the Department of Local Government Finance.

Fund Name	Proposed Budget	Proposed Tax Levy	Proposed Tax Rate
<b>Special Sanitary General</b>	\$ 2,310,053 *	\$ 461,904	0.0616
<b>Special Sanitary Debt Service</b>	\$ 2,198,058	\$ 4,060,451	0.5411
<b>Special Sanitary Debt Service Exempt from Circuit Breakers</b>	\$ 235,472	\$ 277,712	0.0370
	<b>\$ 4,743,583</b>	<b>\$ 4,800,067</b>	<b>\$ 0.6397</b>

\*Includes Circuit breaker \$33,409

Introduced and Filed on the 9<sup>th</sup> day of October 2017. Consideration on First Reading not entertained, pursuant to I.C. 6-1.1-17-3(a); I.C. 6-1.1-17-5(a)(8) and I.C. 36-5-3-4.

Duly Ordained and Adopted this 23<sup>rd</sup> Day of October 2017 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of HIGHLAND, INDIANA**

Having Voted in the Affirmative:

Having Voted in the Negative:

/s/Bernie Zemen

/s/Mark A. Herak

/s/Steve Wagner, Acting President

/s/Konnie Kuiper

Attest:

/s/Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
 Town Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

Selected Year: 2018  
 Selected County: 45 - Lake County  
 Selected Unit: 0811 - HIGHLAND SANITARY DISTRICT  
 Selected Fund: 8201 - SPECIAL SANITARY DISTRICT OPERATING (GENERAL) FUND

DEPARTMENT: 0082 PROPERTY TAX CAP IMPACT - BUDGET PURPOSES ONLY		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$0	\$0
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$167,044	\$33,409
<b>Total</b>	<b>\$167,044</b>	<b>\$33,409</b>

DEPARTMENT: 9600 Sanitary Operating Dept.		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$84,663	\$84,663
SUPPLIES	\$450	\$450
SERVICES AND CHARGES	\$91,170	\$81,170
CAPITAL OUTLAY	\$15,000	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$191,283</b>	<b>\$166,283</b>

DEPARTMENT: 9601 Sanitation Dept (Trash)		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$421,762	\$421,762
SUPPLIES	\$39,050	\$39,050
SERVICES AND CHARGES	\$1,649,549	\$1,649,549
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$0	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$2,110,361</b>	<b>\$2,110,361</b>

<b>Totals by Fund</b>	Published Amt: \$2,468,688	Adopted Amt: \$2,310,053
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Selected Year: 2018  
 Selected County: 45 - Lake County  
 Selected Unit: 0811 - HIGHLAND SANITARY DISTRICT  
 Selected Fund: 8280 - SPECIAL SANITARY DEBT SERVICE

DEPARTMENT: 0000 NO DEPARTMENT		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$1,750	\$0
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$2,196,308	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$2,198,058</b>	<b>\$0</b>

<b>Totals by Fund</b>	Published Amt: \$2,198,058	Adopted Amt: \$0
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Selected Year: 2018  
 Selected County: 45 - Lake County  
 Selected Unit: 0811 - HIGHLAND SANITARY DISTRICT  
 Selected Fund: 8284 - SPECIAL SANITARY DEBT SERVICE EXEMPT FROM CIRCUIT BREAKERS

DEPARTMENT: 0000 NO DEPARTMENT		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$800	\$0
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$234,672	\$0
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$235,472</b>	<b>\$0</b>

<b>Totals by Fund</b>	Published Amt.: \$235,472	Adopted Amt.: \$0
<b>Totals by Unit</b>	Published Amt.: \$4,902,218	Adopted Amt.: \$2,310,053

3. **Adoption Hearing of the Proposed Fiscal Year 2018 Budget of the Waterworks District, pursuant to IC 6-1.1-17-20.** *Under amendments to IC 6-1.1-17-20, the proper officers of the special taxing district shall submit the proposed budget and property tax levies to the municipal fiscal body. The proposed budget and levy shall be submitted to the city or town fiscal body in the manner prescribed by the department of local government finance before September 2 of a year. The fiscal body of the city, town, or county (whichever applies) shall review each budget and proposed tax levy and adopt a final budget and tax levy for the taxing unit. The fiscal body may reduce or modify but not increase the proposed budget or tax levy. The final adoption vests with the Town Council. The Town Council should take its final action at its meeting of October 23, 2017.*
  - (a) **Verification of Publication:** *(Under latest law, no publication by unit just by Department of Local Government Finance online Gateway. The proposed components of budget must be submitted to the Gateway at least 10 days before the Preliminary Hearing. The proposed budget notice was filed with the Gateway on September 28, 2017 (See IC 6-1.1-17-3)*
  - (b) **Memorandum regarding Taxpayer remonstrance petition.** The Clerk-Treasurer reported that no taxpayer petition or remonstrance was filed.
  - (c) **Public Hearing.** The Acting Council President called the hearing to order. There were no comments. The hearing was closed.
  - (d) **Consideration of Introduced Ordinance No. 1656:** An Ordinance of Appropriations and Budget Levies and Rates for the 2018 Budget. *Councilor Herak introduced the ordinance at the meeting of Monday, October 3, 2017. There was no further action.*

Councilor Herak moved the passage and adoption of Ordinance No. 1656. Councilor Kuiper seconded. Upon a roll call vote, there four affirmatives and no negatives. The motion passed. The ordinance was adopted.

**TOWN of HIGHLAND  
 Ordinance No. 1656**

TOWN OF HIGHLAND, LAKE COUNTY, INDIANA

**AN ORDINANCE FOR APPROPRIATIONS AND TAX RATES OF THE WATERWORKS DISTRICT OF THE TOWN OF  
 HIGHLAND, LAKE COUNTY, INDIANA**

**BE IT HEREBY ORDAINED** by the Town Council of the Town of Highland, Lake County, Indiana:

**Section 1.** Pursuant to the provisions of IC 6-1.1-17-20 (e), the Town Council of Highland hereby finds and determines the following:

(A) That the Waterworks District is a political subdivision, whose governing body, the Board of Waterworks Directors is comprised entirely of non-elected, appointed officials;

(B) That the assessed valuation of the **Waterworks District** is entirely contained within and is both coterminous and coextensive with the boundaries of the Corporate Town of Highland;

**Section 2.** That for the expenses of the **Waterworks District of the Town of Highland** for the year ending December 31, 2018, the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided by law;

**Section 3.** That in addition, for the purposes of raising revenue to meet the necessary expenses of the **WATERWORKS DISTRICT** of the **TOWN OF HIGHLAND**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds are incorporated by the signing of this form and must be completed and submitted in the manner prescribed by the Department of Local Government Finance;

**Section 4.** This ordinance shall be in full force and effect from and after its passage and approval by the **Town Council** of the Town of Highland, subject to its review and approval by the Department of Local Government Finance.

Fund Name	Adopted Budget	Proposed Tax Levy	Proposed Tax Rate
Special Waterworks District Debt Service	\$ 159,864	\$ 300,585	0.0401
	<b>\$ 159,864</b>	<b>\$ 300,585</b>	<b>\$ 0.0401</b>

Introduced and Filed on the 9<sup>th</sup> day of October 2017. Consideration on First Reading not entertained, pursuant to I.C. 6-1.1-17-3(a); I.C. 6-1.1-17-5(a)(8) and I.C. 36-5-3-4.

Duly Ordained and Adopted this 23<sup>rd</sup> Day of October 2017 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of HIGHLAND, INDIANA**

Having Voted in the Affirmative:

Having Voted in the Negative:

/s/ Bernie Zemen

/s/ Mark A. Herak

/s/ Steve Wagner, Acting President

/s/ Konnie Kuiper

Attest:

/s/ Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
 Town Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

**BUDGET REPORT FOR**

Selected Year: 2018  
 Selected County: 45 - Lake County  
 Selected Unit: 0901 - HIGHLAND WATER DISTRICT  
 Selected Fund: 8383 - WATER DISTRICT DEBT SERVICE

DEPARTMENT: 0000 NO DEPARTMENT		
	Advertised Amount	Adopted Amount
PERSONAL SERVICES	\$0	\$0
SUPPLIES	\$0	\$0
SERVICES AND CHARGES	\$0	\$0
CAPITAL OUTLAY	\$0	\$0
DEBT SERVICE	\$159,864	\$159,864
PROPERTY TAX CAPS	\$0	\$0
<b>Total</b>	<b>\$159,864</b>	<b>\$159,864</b>

<b>Totals by Fund</b>	Published Amt: \$159,864	Adopted Amt: \$159,864
<b>Totals by Unit</b>	Published Amt: \$159,864	Adopted Amt: \$159,864

**Appointment:**

- 1. Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the Town Council. Term ends just before February 1<sup>st</sup>. *Should instruct proper officer to ask for the County Council to submit its nomination in writing. It is the vacancy of the expired term of George Vande Werken. Starting February 1, 2017 for a three-year term.*

Councilor Herak moved that the Town Council nominate and recommend that the Town Council President appoint **Michael Wieser**, Highland Indiana, to the Economic Development Commission. Councilor Kuiper seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. Mr. Wieser was nominated.

It was noted that the Town Council President would need to act to formalize the recommendation and render the appointment.

*(Scrivener's note: The Town Council President accepted the nomination and appointed Michael Wieser to the Economic Development Commission, effective October 23, 2017 signing the appointment certificate on October 30, 2017.)*

**General Orders and Unfinished Business:**

- 1. Proposed Ordinance No. 1652:** An Ordinance to Amend Chapters 1.05, 10.30 and 10.35 of the Highland Municipal Code Relating to Motor Vehicles and Traffic, Providing for the Enforcement Thereof, Repealing All Ordinances in Conflict Therewith, and Declaring an Emergency.

Councilor Herak introduced and moved the consideration at the same meeting of introduction of Ordinance No. 1652. Councilor Kuiper seconded. Upon a roll call vote, a unanimous vote being necessary, there were four affirmatives and no negatives. The motion passed. The ordinance could be considered at the same meeting of introduction.

Councilor Zemen moved the passage and adoption of Ordinance No. 1652 at the same meeting of introduction. Councilor Kuiper seconded. Upon a roll call vote, a two-thirds vote being necessary, there were four affirmatives and no negatives. The motion passed. The ordinance was padded and adopted at the same meeting of introduction.

ORDINANCE No. 1652  
of the  
TOWN of HIGHLAND, INDIANA

**AN ORDINANCE to AMEND CHAPTERS 1.05, 10.30, AND 10.35 of the HIGHLAND MUNICIPAL CODE RELATING to MOTOR VEHICLES and TRAFFIC, PROVIDING for the ENFORCEMENT THEREOF, REPEALING ALL ORDINANCES in CONFLICT THEREWITH, and DECLARING an EMERGENCY**

**WHEREAS**, The Traffic Safety Commission has conducted a study and investigation as to the amendments to Chapter 1.05, Chapter 10.30, and Chapter 10.35 of the Highland Municipal Code within the Town of Highland;

**WHEREAS**, The Traffic Safety Commission at a recent meeting did recommend certain amendments to the Highland Municipal Code particularly regarding Article 1 and 10 to update apparently omitted provisions in the Definitions, Traffic Schedules, and the Parking Schedules;

**WHEREAS**, I.C. 9-21-1 *et sequitur* authorizes the Town of Highland, through its Town Council as a local authority to adopt local regulations regarding traffic; and

WHEREAS, I.C. the Town Council is interested in amending the appropriate Traffic and Parking Schedules to protect the public health, safety and welfare with regard to traffic and parking control; and

WHEREAS, It would be and is in the best interest of the Town of Highland, and in the best interest of the public health and safety to amend the following section of the Highland Municipal Code,

NOW, THEREFORE, **BE IT HEREBY ORDAINED BY** the Town Council of the Town of Highland, Lake County, Indiana, as follows:

**Section 1.** That Section 1.05.050, "Definitions" of the Highland Municipal Code be amended by **adding** the following:

"Authorized vehicle" means law enforcement vehicles, emergency vehicles, fire department vehicles, school buses, public works vehicles, and towing and recovery vehicles operating under the direction of a law-enforcement agency.

**Section 2.** That Section 10.30.020, Schedule II "Speed Zones" of the Highland Municipal Code be amended by **adding** the following:

Street	Location	Speed Limit	Ord. No.	Date Passed
Kennedy Avenue	North Terminus at Martha Street and southern terminus at 44 <sup>th</sup> Street.	20 MPH in School Zone when light is flashing		

**Section 3.** That Section 10.30.050, Schedule V "Stop Streets" of the Highland Municipal Code be amended by **adding** the following:

Street	Stop For	Direction	Ord. No.	Date Passed
Garfield Street	First Street	West Bound		
Rosewood Court	Robertson Place	Westbound		
Maplewood Court	Wicker Park Drive			
Grace Street	42 <sup>nd</sup> Place	Southbound		
100 <sup>th</sup> Street (Temporary)	4 <sup>th</sup> Place	Both		
41 <sup>st</sup> Street (Temporary)	Saric Drive	Both		

**Section 4.** That Section 10.30.100, Schedule X "One-way streets and alleys" of the Highland Municipal Code be amended by **adding** the following:

Street	Location	Direction of Traffic	Ord. No.	Date Passed
Martha and Grace Pl (Temporary)	Southridge Elementary School	Westbound		

**Section 5.** That Section 10.30.110, Schedule XI "No left turns" of the Highland Municipal Code be amended by **adding** the following:

Street	Location	Ord. No.	Date Passed
Northbound Cline Avenue	Center Median at Wicker Avenue		

**Section 6.** That the Highland Municipal Code be amended by the addition of a new section to be styled and numbered as Section 10.10.115 "No right turn when children are present", to read as follows:

10.10.115 No right turn when children are present

Whenever an intersection bears a sign prohibiting turns by vehicles facing a steady red signal when *children are present*, it shall be unlawful for any person, having charge of or operating such a vehicle, to make such a turn. Those intersections designated in HMC Section 10.30.125 are hereby declared to be "no turn on red" intersections for the purpose of this section.

**Section 7.** That the Highland Municipal Code be amended by the addition of a new section to be styled and numbered as Section 10.30.125 Schedule XII(b) "Right turns prohibited when children are present", to read as follows:

**10.30.125 Schedule XII(b)**

Street	Intersection with	Ord. No.	Date Passed
Hart Road	Indianapolis Boulevard		

Indianapolis Boulevard	Hart Road		
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**Section 8.** That Section 10.30.130, Schedule XIII “Blocking intersections prohibited” of the Highland Municipal Code be amended by **adding the** following:

Street	Location	Direction of Traffic	Ord. No.	Date Passed
Grand Boulevard	At business entrance to small retailers mall (liquor store)	Westbound		

**Section 9.** That Section 10.30.150, Schedule XV “Right turn only” of the Highland Municipal Code be amended by **adding the** following:

Street	Location	Ord. No.	Date Passed
40 <sup>th</sup> Street Westbound	Kennedy Avenue		

**Section 10.** That Section 10.10.100 be hereby amended by repealing subdivisions (C), (D), (E), and (F) and then adding the following subdivisions to Section 10.10.100 to read and be styled as follows:

10.10.100 Left turns, right turns and U-turns.

(C) When signs are erected which read “right turn only” at the places designated in HMC 10.10.155, left turns and forward driving to cross the public way or intersection are prohibited; no driver of any vehicle shall turn left nor drive forward to cross the public way or intersection when a right turn only sign is erected.

~~(D)~~ (D) When signs are erected which read “left turn only” at the intersections designated in HMC 10.30.160, right turns and forward driving to cross the intersection are prohibited; no driver of any vehicle shall turn right nor drive forward to cross the intersection when a left turn only sign is erected.

~~(E)~~ (E) No driver of any vehicle shall make a U-turn on any street or at any intersection within the town.

~~(F)~~ (F) The chief of police is authorized to direct the placement of proper markers and signs within or adjacent to intersections indicating the turn prohibited in accordance with the provisions of this chapter.

~~(G)~~ (G) When authorized markers, signs or other indicators are placed within or adjacent to an intersection indicating the course to be traveled by vehicles turning thereat, no driver of any vehicle shall disobey the direction of such indicators. [Ord. 1204 § 1, 2002. Code 2000 § 71.10].

**Section 11.** That the Highland Municipal Code be amended by the addition of a new section to be styled and numbered as Section 10.30.155 Schedule XV (b) “Right turn only from certain locations”, to read as follows:

Site of departure	Location	Ord. No.	Date Passed
United States Post Office, Highland Branch, 8500 Kennedy Avenue (South exit)	For Southbound Kennedy Avenue		
McDonald’s, 9117 Indianapolis Boulevard (sole exit)	For Northbound Indianapolis Boulevard		
Wendy’s, 9703 Kennedy Avenue (West exit)	For Northbound Kennedy Avenue		
Warren Elementary School, 2901-100 <sup>th</sup> Street, (South exit)	For 100 <sup>th</sup> Street during certain posted hours		
Warren Elementary School, 2901-100 <sup>th</sup> Street, (5 <sup>th</sup> Street exit)	For Fifth Street during certain posted hours		
Merkley Elementary School, 9340 Fifth Street, (north parking lot exit)	For Fifth Street during certain hours		

**Section 12.** That the Highland Municipal Code be amended by adding Section 10.30.170 Schedule XVII “Authorized Vehicles Only” to read as follows:

Street	Location	Direction of Traffic	Ord. No.	Date Passed
Liabile Road	Southridge Elementary School Bus Zone Entrance	Both		

**Section 13.** (A) That the Highland Municipal Code be amended by the repealing Section 10.35.020 Schedule II “Parking for persons with disabilities”, in its entirety and replacing with a new section, to be styled as Section 10.35.020 Schedule II “Parking for persons with disabilities” to read as follows:

Street or place	Location	Ord. No.	Date Passed
Clough Street	2629 Clough Street	1027	1 Dec

			1995
Clough Street	3507 Clough Street	1027	1 Dec 1995
Delaware Street	Delaware Street at Main Sanctuary of First Presbyterian Church, 8727 Delaware Street (3 spots)	1218	
Delaware Street	Delaware Street at old Sanctuary of First Presbyterian Church, 8727 Delaware Street (1 spot)	1218	
Duluth Street	8004 Duluth Street	1027	11 Dec 1995
<b>Grand Boulevard</b>	<b>2731 Grand Boulevard</b>		
Gordon Drive	8347 Gordon Drive	1041	09 Sep 1996
Highland Municipal Parking Lot (downtown)	Near the southwest corner of the intersection of Kennedy Avenue and Highway Avenue	1041	09 Sep 1996
Highland Municipal Building Parking Lot at Ridge Road & Grace Street	3333 Ridge Road lot with access from Grace Street behind municipal building	1652	
Highland Police Department Facility at Ridge Road	3315 Ridge Road	1652	
Highland Public Works Facility at Kennedy Avenue	8001 Kennedy Avenue Parking lot in front of building	1041	09 Sep 1996
Highway Avenue	2914, 2925, 2821, 2829, and 2639 Highway Avenue	1041	09 Sep 1996
Fifth Street	Homestead Park at 8001 Fifth Street Parking lot	1041	09 Sep 1996
Parrish Avenue	Homestead Park at 8030 Parrish Avenue Parking lot	1041	09 Sep 1996
Lincoln Community Center at Lincoln Street	2450 Lincoln Street Parking lot	1041	09 Sep 1996
Main Square Park at Ridge Road	3001 Ridge Road Parking Lot access Highway Avenue	1041	09 Sep 1996
Markley Memorial Park at Saric Drive	9505 Saric Drive parking lot	1041	09 Sep 1996
Meadows Park at Southmoor	9400 Southmoor Park Parking lot(s)	1041	09 Sep 1996
Sharp Athletic Complex at Kennedy Avenue	8071 Kennedy Avenue Parking lot	1041	09 Sep 1996
Sheppard Memorial Park at Liable Road	9215 Liable Road Parking lots including access from 41 <sup>st</sup> Street	1041	09 Sep 1996
Richard Street	8939 Richard Street	1041	09 Sep 1996
Strong Street	2715 Strong Street	1027	11 Dec 1995

(B) That the following locations which currently possess signs depicting parking for persons with disabilities should be removed: (1) 8400 Block of Kennedy Avenue; (2) and 2901 Highway Avenue;

**Section 14.** (A) That the Highland Municipal Code be amended by amending Section 10.35.040 Schedule III "Parking prohibited at all times" by adding the following:

Street	Location	Side	Ord. No.	Date Passed
Highway Avenue	From 26 feet West of Kennedy Ave to 67 feet East of Kennedy Ave	Both		
Fire Lanes	Lincoln Center	Both		
Jewett Street	2620 – 2624 Jewett Street	South		
Kleinman Road	Kleinman Road Easement (Soccer parking lot)	Both		

and removing the following:

Street	Location	Side	Ord. No.	Date Passed
99 <sup>th</sup> Street	From 5 <sup>th</sup> St. to Erie St.	South		

**Section 15.** (A) That the Highland Municipal Code be amended by amending Section 10.35.060 Schedule V "Bus Loading Zones", as follows:

Loading Zone	Direction of Buses	Ord. No.	Date Passed
Liabile Road at Southridge Elementary School	Both		

**Section 16.** (A) That the Highland Municipal Code be amended by amending Section 10.35.070 Schedule VI "Parking prohibited during certain hours", by **adding the** following:

Street	Location	Side	Time Period	Ord. No.	Date Passed
Liabile Road	Southridge Elementary School Driveway Exit Curbs	West	School Days		
Liabile Road	Southridge Elementary School	East	School Days		
41 <sup>st</sup> Street	Erie Street to 4 <sup>th</sup> Street	Both	7:00 a.m. – 4:00 p.m.		
Orchard Drive	Sheppard Park to 41 <sup>st</sup> Lane (Temporary Signage)	West	Soccer Games		

**Section 17.** (A) That the Highland Municipal Code be amended by amending Section 10.35.080 Schedule VII "Fifteen minute parking", by **adding the** following:

Street	Location	Side	Time Period	Ord. No.	Date Passed
Highway Avenue	2833 Highway Avenue (Langels)	North	Always		
Parking Lot	Lincoln Center Daycare Drop off	Both	6:00 a.m. – 6:00 p.m.		

**Section 18.** (A) That the Highland Municipal Code be amended by amending Section 10.35.100 Schedule IX "Residential parking only", by **adding the** following:

Street	Location	Side	Ord. No.	Date Passed
Waymond Avenue	9600 Block (to be included in the Hampton Apt/Prairie Square)	Both		
41 <sup>st</sup> Street	SE Corner of Waymond Ave east to the end of residential property line	South		

**Section 19.** That the proper officer be hereby directed to erect appropriate signs, properly citing the traffic or parking regulation herein, to support the enforcement of the provisions herein and to further remove those signs where appropriate as well;

**Section 20.** That all provisions of ordinances in conflict with the provisions hereof are hereby repealed.

**Section 21.** That this ordinance shall become and be in full force and effect from and after its adoption, passage and two weeks following its publication in the manner prescribed by law and until its subsequent amendment or repeal by proper ordinance.

Introduced and Filed on the 23<sup>rd</sup> Day of October 2017. Consideration on same day or at same meeting of introduction sustained a vote of 4 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

**DULY ORDAINED AND ADOPTED** this 23<sup>rd</sup> Day of October 2017, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
 HIGHLAND, INDIANA**

/s/Steve Wagner, Acting President (IC 36-5-2-10)

**ATTEST:**

**Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO**  
 Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

2. Authorizing the proper officer to publish legal notice of a public hearing to consider additional appropriations in the amount of **\$95,730** in several departments of the **Corporation General Fund** and in the amount of **\$20,600** in the **Parks and Recreation Fund**.

Councilor Herak moved to authorize the proper officer to publish notice of public hearing to consider additional appropriations as indicated. Councilor Kuiper seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The publication was authorized.

**Comments from the Town Council:**

- **Councilor Bernie Zemen:** *Chamber of Commerce Co-Liaison • IT Liaison*

Councilor Zemen acknowledged the Building Commissioner who offered a survey of matters pending before the Plan Commission, noting some involved unsafe building enforcements.

- **Councilor Mark Herak:** *Budget and Finance Chair • Liaison to the Board of Sanitary Commissioners • Liaison to the Community Events Commission • Liaison to the Board of Waterworks Directors.*

Councilor Herak acknowledged a guest, Rosetta Johnson.

Councilor Herak acknowledged the Public Works Director who offered a brief status report on the Hammond Sanitary District cost of service study and whether an analyst's firm had been selected. It was noted that one had not been selected.

Councilor Herak noted that he perceived that there were some open fires he noted in backyard devices that probably are not in compliance with the Town's open burning prohibition.

- **Councilor Konnie Kuiper:** • *Town Board of Metropolitan Police Commissioners, Liaison • Fire Department, Liaison • Chamber of Commerce Co-Liaison.*

Councilor Kuiper had no comments or report.

- **Acting President Steve Wagner:** • *Advisory Board of Zoning Appeals Liaison • Redevelopment Commission Liaison.*

Councilor Wagner acknowledged the Parks and Recreation Superintendent who reported on programs and the selection of a Design-Build Firm for the proposed Skate Park.

Councilor Wagner acknowledged the Building Commissioner who offered a survey of matters pending before the Advisory Board of Zoning Appeals.

- **Councilor President Dan Vassar:** *Town Executive • Chair of the Board of Police Pension Trustees • Liaison to the Park and Recreation Board.*

The Town Council President was absent owing to work-related travel.

**Comments from Visitors or Residents:**

There were no comments from visitors or residents.

**Payment of Accounts Payable Vouchers.** There being no further comments from visitors or residents, Councilor Zemen moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period **October 10, 2017 through October 23, 2017 and the payroll docket for the payday of October 13, 2017.** Councilor Kuiper seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket were allowed, payments allowed in advance were ratified, the

payroll docket listed was ratified and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

**Vendors Accounts Payable Docket:**

**General Fund, \$272,406.80; Motor Vehicle Highway and Street (MVH) Fund, \$66,631.17; Local Road and Streets Fund, \$16,391.24; Law Enforcement Continuing Education, Training, and Supply Fund, \$1,244.93; Capital Projects Retainage Agency Fund, \$26,611.36; Information and Communications Technology Fund, \$5,783.04; Solid Waste District Grant Fund, \$115,745.36; Special Events Non Reverting Fund, \$320.29; Cumulative Capital Improvement Fund, \$70,000.00; Municipal Cumulative Capital Development Fund, \$7,985.03; Traffic Violations and Law Enforcement Agency Fund, \$7,432.00; Gaming Revenue Sharing Fund, \$64,081.91; Economic Development Local Income Tax Fund, \$18,970.57; Total: \$ 673,603.70.**

**Payroll Docket for payday of October 13, 2017:**

**Council, Boards and Commissions, \$0.00; Office of Clerk-Treasurer, \$12,991.13; Building and Inspection Department, \$8,346.33; Metropolitan Police Department, \$123,797.75; Fire Department, \$3,655.19; Public Works Department (Agency), \$65,461.15 and 1925 Police Pension Plan Pension Fund, \$0.00; Total Payroll: \$214,251.55.**

**Adjournment of Plenary Meeting.** Councilor Zemen moved that the plenary meeting be adjourned. Councilor Kuiper seconded. Upon a vote *viva voce*, the motion passed. The regular plenary meeting of the Town Council of Monday, October 23, 2017 was adjourned at 7:35 O'clock p.m.

The Town Council of the Town of Highland, Indiana met in a study session following the regular plenary meeting on Monday, October 23, 2017 at 7:40 O'clock P.M. in the regular place, the meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

**Silent Roll Call:** Councilors Mark Herak, Bernie Zemen, and Steve Wagner were present. Councilor Dan Vassar was absent owing to work related travel. Councilor Kuiper was absent owing to work commitment. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

**Additional Persons Attending:** John M. Bach, Public Works Director; Alex M. Brown, CPRP, Parks and Recreation Superintendent; and Richard Underkofler, Grants Coordinator for the Urban Tree Management Plan were also present.

**General Substance of Matters Discussed.**

1. The Town Council, the Public Works Director, and the Parks and Recreation Superintendent discussed with Mr. Underkofler several matters of policy import to inform the final version of the Urban Tree Management Plan.

The discussion included whether the Town or the current resident would be responsible for tree replacement, and other matters for clarity.

There being no further matters to discuss the study session following the plenary business meeting of Monday, October 23, 2017 was adjourned at 8:30 p.m.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
Clerk-Treasurer